

# December Newsletter



Management Consultants

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## **November Tour**

Another busy month for us here at QRB during November. Kicking off in London with an ITIL4 foundation exam! Yes, even we must get qualified in something before we can deliver it. ITIL4 will be the biggest shakeup of the framework since 2007. We can't say too much now as Axelos are keeping the

details confidential. What we can say is that the content of the current version of ITIL will still be there in ITIL4.

The rest of November has been spent in Ireland delivering a combination of ITIL and PRINCE2 courses around the Dublin area.

## **Thank You**

Wishing all our clients and followers a very merry Christmas and thank you all for being part of our success this year. May you all have a peaceful and enjoyable time this festive period.



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## **Next Events**

17<sup>th</sup> Dec – PRINCE2 Agile Foundation and Practitioner in Milton Keynes.

17<sup>th</sup> Dec – PRINCE2 Foundation and Practitioner in Northampton.

25<sup>th</sup> Dec – IT'S CHRISTMAS!!!

1<sup>st</sup> Jan 2019 – Happy New Year!

7<sup>th</sup> Jan – PRINCE2 Agile in Milton Keynes

14<sup>th</sup> Jan – ITIL Foundation in Vilnius

21<sup>st</sup> Jan – ITIL Foundation in Dublin

For details please contact [bookings@qrbmc.com](mailto:bookings@qrbmc.com)



# Worst time for planning

I'm just so busy

Senior consultant Russell Parker looks at why we should take time now for planning



## **This is the worst time**

Plan? Now? You must be kidding! I'm far too busy.

We've all been here, just before a holiday we try and get as much done as we can, so we can relax when we are away from work. Safe in the knowledge that we have left things in order.

There is very little thought about what we are going to do when we get back.

"Are you insane?" I hear you cry. There will be all the stuff to do that's been piling up in my absence!

## **It's worse in December**

Because not only is there a holiday for nearly all of us, there is a lot of organizing to get done for Christmas itself.

Depending on what you are doing, there is no doubt that December is a busy period.

## **A perfect opportunity**

It's at these various events that I will see people I haven't seen for a while and the question I'm asked is "How has your year been?" So, it's only natural that I fall into a very reflective mood.

This is the perfect time of year then to look back and identify the lessons of the past. We can take forward the good things and repeat or improve them as well as learning from the items that didn't go quite as we expected.

This is invaluable information for our future planning.

## **High Level**

Start with a look at the year. It doesn't have to be detailed though having some milestones to aim at for the next 12 months is key. If you don't know where you are going, any road will do.

## **Break it down**

We can't tackle the whole year in one go so take your milestones and use a breakdown technique to identify the different parts of your goals. Break them into smaller chunks and start to identify the order in which you need to tackle them.

## **Detail, detail, detail**

Now you can begin to see what you can tackle in the short term. Get it down to daily goals and you will start to recognize actions that will make your plan succeed.

Don't leave it too late, get started now and may you all have a happy and successful 2019.

If you need help with your plan, then please contact [enquiries@qrbmc.com](mailto:enquiries@qrbmc.com) for more details

Russell